

## **Spring Road School PTO Meeting Minutes**

### **Tuesday, September 22, 2020**

Attendees via Zoom Meeting: Laura Taylor, Latham Linstedt, Rich Churchill, Jessica DeDeker, Jene Fulcer, Alanna Smith, Diane Luft, Jenni Oeftger, Noelle Peterson, Sara Langlois, Sarah Heller, Yagnesh Patel, Christa Vanderheiden, Tanya Fox, Marie Hechimovich

- Meeting was called to order at 4:33 pm.
- Jessica motioned to approve August minutes and Latham seconded.
  
- Principal Report:
  - Huge thank you to the PTO for the back to school meal. The staff loved it and had great feedback.
  - A thank you also to the PTO for the purchase of carpets in the classrooms. They have all arrived and are put into the classrooms that requested them.
  - Thank you to the parents for the smooth start to the school year with all the changes. The staff is highly impressed with the students and their adapting. The kids are doing a really great job following all the new procedures and they can tell they really want to be in school.
  - There is a new COVID dashboard on the NJSD website. It will be updated multiple times a week and shows how many students and staff are out with positive cases and close contact.
  
- Treasurer report
  - Account Balances (as of 9/22/20)
    - Savings: \$7029.63
    - Checking: \$12947.39
    - Project: \$13,275.80
  - Deposits- None
  - Expenses
    - Laura Taylor staff lunch- \$315
    - PTO Teacher Reimbursement -\$1000
  
- Boys Scout Update
  - No update given.
- Social Update
  - No update given
  
- PTO Communication
  - Discussion was held on the best way to communicate to parents about the PTO. It was decided that we will continue with a paper newsletter bimonthly as well as use Schoology/Facebook for reminders as needed. When things get back to normal and PTO can start hosting events and we don't have families participating in virtual and in person schooling, we will also use Blackboard/Text blasts for reminders of events.
  
- Trees for Playground
  - 5 trees were purchased for around the playground from Trees by Brady. Autumn Blaze trees with 2 ½ in trunk with a 2 year warranty. They are waiting for diggers hotline and then they will come bring them when no one is there.

- Griddles for the breakroom
  - Approved for purchase up to \$50 for new griddles for the teacher's breakroom.
- Update the PTO Website
  - There are some updates needed on the PTO website (located in the Families section of the Spring Road site with NJSD). Board members need to be updated. Diane will take a look and update them.
- Additional Business
  - Jessica DeDeker asked about the additional funnel ball purchase that was discussed last year. Rich is waiting on some discounts from School Specialty to purchase.
  - Teacher Conferences will be virtual. The school is waiting for some software to be purchased so they can send out scheduling options to parents. The teachers will be in the schools. Jenni Oeftger and Laura Taylor will have a meeting to discuss how to handle the meals that we have traditionally supplied. Everything still has to be individually wrapped or packaged by a store/restaurant. No buffet type options are allowed.
  - Laura informed the board a parent emailed about using Amazon Smile as another option for "hands off" fundraising. She looked into it and at the moment we are not able to because we are not a qualified 501c3. We had the discussion back before the Safer at Home order with Jon Joch but didn't follow up on. Is that something we might be interested in still? Do we need to look at how we operate since Jon/NJSD might not have been aware of the PTO using Spring Road EIN. Diane is going to look into setting up a meeting with Jon, Laura, and Latham to decide what is the best direction.
  - Tanya Fox asked if we were getting another Gaga Ball Pit. Rich communicated that we did have a Boy Scout interested but that he would need to do the building and the district won't allow it because of liability issues. We could install another one for approx. \$2500. Laura suggested before completing all these little projects, since we do have over \$13,000 in our project fund for the playground, that we come up with an actual plan of what we want to accomplish. That was tabled until our next meeting.
- Meeting was adjourned at 5:43 pm.